

Activity Reference #DEHP-ID-044 RFQTS

Request for Quotation and Tasking Statement

under Defence Environment and Heritage Panel (DEHP) Deed

The Commonwealth requests a quotation for the following Services.

The Quotation must be provided in the template provided at Annex A.

The Contract Particulars relevant to this RFQTS are provided in the draft Official Order at Annex B.

Activity Reference Number:	DEHP-ID-044
Standing Offer Number (SON):	Defence Environment and Heritage Panel SON2030181
Services Required	D1 : Contaminated Sites Assessment and Management
Requesting Section:	Directorate of Property Leasing/ Property Management Branch/ Infrastructure Division
Background:	<p>Defence is intending to vacate a leased site known as the Defence National Storage and Distribution Centre (DNSDC) at Moorebank, by 30 June 2015. Under the lease clause 17, Contamination and Hazardous substances, 17.2 Obligations on expiration of Lease. The clause reads : "By the expiration of the Lease the Lessee will remediate the Land to a standard suitable for on-going commercial/industrial use and so that no significant contamination is migrating from the site"</p> <p>Defence requires a consultant to provide an environmental assessment to determine what level of contamination exists, if any, and potentially report on the estimated cost (liability) to remediate to the required standards, the Petrol and Oil Lubricants area (also known as the Bulk Fuel Installation) at the DNSDC site.</p> <p>The consultant will need to identify what fuel storage tanks are present including any UST's.</p>
<p>Statement of Work, including Task Descriptions and Task Objectives:</p> <p>(Attach as Annex C if insufficient room.)</p>	<p><u>Sub Panel D1 Tasks</u></p> <p>Stage 1</p> <p>Undertake an initial desktop site assessment, followed by a confirmatory non-intrusive site assessment (Site Visit), to determine the likelihood and significance of any contamination of the site and if there is potentially any contamination migrating from the site.</p> <p>If Stage 1 identifies that further investigations are required then subject to Defence review of Stage 1 report, and Defence's agreement then a Stage 2 assessment is to be completed.</p> <p>Stage 2</p> <p>Intrusive testing analysis is to be completed, to determine the type of contamination, and its extent, and the estimated cost to remediate the site.</p>

	<p>Note in the event any further actions are recommended (e.g site remediation), the conduct of those further action/s requiring service from the DEHP, may be subject to a subsequent and separate procurement process entirely at the discretion of Defence.</p> <p>Subject to engagement Defence will supply available reports to assist the tasking.</p>
Deliverables:	<p><u>Sub Panel D1 Deliverables</u></p> <p>Stage 1</p> <p>The consultant is required to complete an electronic draft report for Stage 1 for Defence's review and comment.</p> <p>Upon finalisation of the report, and subject to Defence approval, undertake Stage 2.</p> <p>Stage 2</p> <p>The consultant is required to:</p> <ul style="list-style-type: none"> - Describe the research undertaken (documents, sources etc) and key outcomes; - Describe the intrusive testing completed in Stage 2 report. - Identify the level of contamination present at the site. - Provide a recommended action plan and cost for Defence to remediate the site to the required standard (Stage 3).
Commencement date for Task:	Upon receipt of Official Order
Special Conditions of Deed:	Nil
Applicable Standards or References:	<p><i>Environment Protection and Biodiversity Conservation Act 1999</i></p> <p><i>National Environmental Protection (Assessment of Contaminated Sites) Measure 2013</i></p> <p>Relevant New South Wales Government legislation</p>
Security Clearances required for personnel working on this Task:	Valid contractors' passes, as no new passes are being issued at this time.
Security Guidance (If Applicable):	All information is to be treated as Commercial In Confidence
Compliance with the Building Code (if required)	N/A
Completion date for Task:	<p>A draft report for Stage 1 is required two weeks from the day of appointment (i.e. receipt of Official Order).</p> <p>Defence will consider the draft report for Stage 1 for a period of one week maximum.</p>

	<p>The final report for Stage 1 will be due for submission one week after receipt of Defence feedback on the Stage 1 draft report.</p> <p>A draft report for Stage 2 is required 4 weeks from Defence confirmation to proceed to Stage 2.</p> <p>Defence will consider the draft report for Stage 1 for a period of one week maximum.</p> <p>The final report for Stage 2 will be due for submission one after receipt of Defence feedback on the Stage 2 draft report.</p>
Closing Date for Quotation:	13 October 2014
Evaluation Criteria:	<p>Please reply in line with guidance provided under the RFQTS Response Guide attached.</p> <p>Please provide reply for Response Items 1,2 and 9.</p> <p>No reply is required for Response Item 10.</p> <p>Please also reply to Response Items 3,4,5,6,7,8,11 and 12 if deemed relevant to the task.</p> <p>Please note that although this task is being sole sourced Defence will be assessing the reply in line with Value for Money principles.</p>
Key Result Areas in accordance with the Deed:	N/A
Basis Of Payment	<p>A quote is to be provided separately for both Stage 1 and Stage 2 works.</p> <p>Payment is to be made independently for each Stage in accordance with the following,</p> <p>Lump Sum Fee (including travel expenses and any other disbursements) based on the following two milestones:</p> <ol style="list-style-type: none"> 1- Submission of draft reports (70% of Fee); and 2- Acceptance of final reports (30% of Fee).

RFQTS AUTHORISED BY THE COMMONWEALTH

Name of Commonwealth Representative authorising the RFQTS (Primary Contact)

Title and Name: Mr Matthew Ryan

Appointment: Acting Assistant Director Property Leasing

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Facsimile:	
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RFQTS AUTHORISED BY THE COMMONWEALTH	
Name of Commonwealth Representative authorising the RFQTS (Secondary Contact)	
Title and Name:	Mr Duncan Stewart
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Activity Reference #DEHP-ID-044 RFQTS

Request for Quotation and Tasking Statement

under Defence Environment and Heritage Panel (DEHP) Deed

The Commonwealth requests a quotation for the following Services.

The Quotation must be provided in the template provided at Annex A.

The Contract Particulars relevant to this RFQTS are provided in the draft Official Order at Annex B.

Activity Reference Number:	DEHP-ID-044
Standing Offer Number (SON):	Defence Environment and Heritage Panel SON2030181
Services Required	D1 : Contaminated Sites Assessment and Management
Requesting Section:	Directorate of Property Leasing/ Property Management Branch/ Infrastructure Division

Background:	<p>Defence is intending to vacate a leased site known as the Defence National Storage and Distribution Centre (DNSDC) at Moorebank, by 30 June 2015. Under the lease clause 17, Contamination and Hazardous substances, 17.2 Obligations on expiration of Lease. The clause reads : "By the expiration of the Lease the Lessee will remediate the Land to a standard suitable for on-going commercial/industrial use and so that no significant contamination is migrating from the site"</p> <p>Defence believes that its remediation activities to date have satisfied its obligations under the lease for the majority of the DNSDC site, with the only remaining activity to review the Petrol Oil and Lubricants area to see if any contaminations exist and if any is migrating from the site.</p> <p>Defence requires a consultant to :</p> <ol style="list-style-type: none"> a. Review existing reports to determine whether Defence has met any of its obligations under Clause 17.2 of the lease; b. Subject to "a" above, recommend what further action is required to meet the Clause 17.2 obligations; c. Subject to Defence approval, complete actions recommended in "b" (to the extent that site sampling may be required) and provided a costed remediation action plan should that be required to meet Clause 17.2 obligations. <p><u>Reports To Be Provided by Defence</u></p> <ul style="list-style-type: none"> -NSW Environment Protection Authority, Site Audit Statement, dated 09 December 2002. - HLA, Contamination Investigations, Defence Integrated Distribution Systems Sites, Defence National Storage Distribution Centre Moorebank NSW, dated 18 September 2006
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	<p>SKM, Defence Bulk Fuel Installation Audit and Rectification Works , Summary Report- Moorebank DNSDC GFI, dated 01 August 2013</p> <p>SKM, Condition Appraisal Report, Land Material Maintenance Facilities- DNSDC NSW & ACT, dated 12 March 2013.</p> <p>SKM, Condition Appraisal Report, Warehouse and Distribution Facilities- DNSDC NSW, dated 06 December 2013.</p>
<p>Statement of Work, including Task Descriptions and Task Objectives:</p> <p>(Attach as Annex C if insufficient room.)</p>	<p><u>Sub Panel D1 Tasks</u></p> <p>Stage 1</p> <p>Undertake an initial desktop site assessment, followed by a confirmatory non-intrusive site assessment (Site Visit), to determine the likelihood and significance of any contamination of the DNSDC site and if there is potentially any contamination migrating from the site.</p> <p>If Stage 1 identifies that further investigations are required then subject to Defence review of Stage 1 report, and Defence's agreement then a Stage 2 assessment is to be completed.</p> <p>Stage 2</p> <p>Intrusive testing analysis is to be completed, to determine the type of contamination, and its extent, and the estimated cost to remediate the DNSDC site.</p> <p>Note in the event any further actions are recommended (e.g site remediation), the conduct of those further action/s requiring service from the DEHP, may be subject to a subsequent and separate procurement process entirely at the discretion of Defence.</p>
<p>Deliverables:</p>	<p><u>Sub Panel D1 Deliverables</u></p> <p>Stage 1</p> <p>The consultant is required to complete an electronic draft report for Stage 1 for Defence's review and comment.</p> <p>Upon finalisation of the report, and subject to Defence approval, undertake Stage 2.</p> <p>Stage 2</p> <p>The consultant is required to:</p> <ul style="list-style-type: none"> - Describe the research undertaken (documents, sources etc) and key outcomes; - Describe the intrusive testing completed in Stage 2 report. - Identify the level of contamination present at the site.

	- Provide a recommended action plan and cost for Defence to remediate the site to the required standard (Stage 3).
Commencement date for Task:	Upon receipt of Official Order
Special Conditions of Deed:	Nil
Applicable Standards or References:	<i>Environment Protection and Biodiversity Conservation Act 1999</i> <i>National Environmental Protection (Assessment of Contaminated Sites) Measure 2013</i> Relevant New South Wales Government legislation
Security Clearances required for personnel working on this Task:	Valid contractors' passes, as no new passes are being issued at this time.
Security Guidance (If Applicable):	All information is to be treated as Commercial In Confidence
Compliance with the Building Code (if required)	N/A
Completion date for Task:	A draft report for Stage 1 is required two weeks from the day of appointment (i.e. receipt of Official Order). Defence will consider the draft report for Stage 1 for a period of one week maximum. The final report for Stage 1 will be due for submission one week after receipt of Defence feedback on the Stage 1 draft report. A draft report for Stage 2 is required 4 weeks from Defence confirmation to proceed to Stage 2. Defence will consider the draft report for Stage 1 for a period of one week maximum. The final report for Stage 2 will be due for submission one after receipt of Defence feedback on the Stage 2 draft report.
Closing Date for Quotation:	20 October 2014
Evaluation Criteria:	Please reply in line with guidance provided under the RFQTS Response Guide attached. Please provide reply for Response Items 1,2 and 9. No reply is required for Response Item 10. Please also reply to Response Items 3,4,5,6,7,8,11 and 12 if deemed relevant to the task. Please note that although this task is being sole sourced Defence will be assessing the reply in line with Value for Money principles.

Key Result Areas in accordance with the Deed:	N/A
Basis Of Payment	<p>A quote is to be provided separately for both Stage 1 and Stage 2 works.</p> <p>Payment is to be made independently for each Stage in accordance with the following,</p> <p>Lump Sum Fee (including travel expenses and any other disbursements) based on the following two milestones:</p> <ol style="list-style-type: none"> 1- Submission of draft reports (70% of Fee): and 2- Acceptance of final reports (30% of Fee).

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Title and Name: Mr Matthew Ryan

Appointment: Acting Assistant Director Property Leasing

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Name of Commonwealth Representative authorising the RFQTS (Secondary Contact)

Title and Name: Mr Duncan Stewart

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