



Defence Force Transition Program

Defence Community Organisation

Defence is offering more support as you transition from permanent military service.

The Defence Force Transition Program provides support to assist you to develop and achieve your post-transition goals. This includes goals not related to paid employment, further study, volunteering and other forms of meaningful engagement.

Referral to the program is made by ADF transition coaches following consultation with you based on your individual needs and circumstances. Factors such as your existing qualifications and experience, transition goals and progress in your transition are all considered.

WHAT IS THE DEFENCE FORCE TRANSITION PROGRAM?

The Defence Force Transition Program has replaced the Career Transition Assistance Scheme (CTAS).

CTAS was an entitlements based scheme. The services and support you could access were based on your length of service and reason for leaving.

The Defence Force Transition Program is based on need and through an ADF transition coach you will be offered a tailored package of support.

Unlike CTAS, which was focused only on employment, the Defence Force Transition Program has a number of components designed to assist you and your family in your transition to civilian life.

WHO RUNS THE DEFENCE FORCE TRANSITION PROGRAM?

The Defence Force Transition Program is administered by the Defence Community Organisation ADF Transition team.

WHO IS ELIGIBLE FOR THE DEFENCE FORCE TRANSITION PROGRAM?

The Defence Force Transition Program is available to all permanent members of the ADF including Reservists providing continuous full-time service.

HOW DO I ACCESS THE DEFENCE FORCE TRANSITION PROGRAM?

Access to the program is supported by a transition coach. Speak to your transition coach or connect with your [local ADF Transition Centre](#) to find out more.

WHEN CAN I ACCESS THE DEFENCE FORCE TRANSITION PROGRAM?

You can access certain programs at any time in your career, with further programs becoming available once you commence transition. Most programs can continue to be accessed for up to 12 months after your transition, with some up to 24 months after your transition date.

See the table on page two.



WHAT ARE THE COMPONENTS OF THE DEFENCE FORCE TRANSITION PROGRAM?

The components of the Defence Force Transition Program are as follows:

- transition coaching
- ADF Member and Family Transition Seminar
- Job Search Preparation workshops
- career transition coaching
- career transition training (limited travel funding available)
- Personalised Career and Employment Program
- Transition for Employment program
- Partner Employment Assistance Program
- approved absence
- financial advice
- post transition follow up

WHAT IS MY ROLE AS A COMMANDER OR SUPERVISOR?

Commanders are responsible for ensuring that transitioning members have access to timely and accurate transition advice and support. This includes early referral of your members to the local ADF Transition Centre.

Commanders and supervisors may also be required to provide approval for members to attend transition related activities during work hours. This may include for members who are not transitioning (i.e. ADF Member and Family Transition Seminar, Job Search Preparation workshop).

This approval can be negotiated around operational requirements if required.

You can request a unit briefing at any time by contacting us at

adf.transition@defence.gov.au

Defence Force Transition Program access matrix				
	Through career	Pre-transition*	Post-transition	
			up to 12 months	up to 24 months
Transition coaching	Yes	Yes	Yes	Yes
ADF Member and Family Transition Seminar	Yes	Yes	case-by-case	case-by-case
Job Search Preparation Workshop	Yes	Yes	Yes	case-by-case
Career Transition Coaching	No	Yes	Yes	No
Career Transition Training (CTT)	No	Yes	Yes	No
Travel to support CTT	No	Yes	No	No
Personalised Career and Employment Program	No	Yes	Yes	No
Transition for Employment	No	Yes	Yes	Yes
Approved absence	No	Yes	No	No
Financial advice	No	Yes	Yes	No
Post transition follow up	N/A	N/A	Yes	Yes

*Pre-transition: This refers from the commencement of transition until the transition date.

Defence Community Organisation offers a wide range of support services to ADF members and their families.

For more information on this factsheet and other Defence Community Organisation support services visit www.defence.gov.au/dco or call the all-hours Defence Family Helpline on 1800 624 608.

