

DEFENCE

APPENDICES

LIST OF TABLES AND CHARTS

GLOSSARY

ACRONYMS AND ABBREVIATIONS

ALPHABETICAL INDEX

LIST OF TABLES AND CHARTS

DEFENCE

CHAPTER ONE – OVERVIEW

Table 1.1: Transfer of Assets to the Defence Materiel Organisation.....	6
Table 1.2: Current Defence White Paper Funding Allocations (2005-06 prices, Outturned).....	24
Organisational Chart	27

CHAPTER TWO – RESOURCING

Table 2.1: Total Defence Resourcing	32
Table 2.2: Summary of New Budget Measures Disclosed in the 2005-06 Budget	35
Table 2.3: Absorbed and Off-Set Budget Measures By Defence	36-7
Table 2.4: Defence Revenue from Government.....	38
Table 2.5: Revised Net Additional Cost of Current Operations	39
Table 2.6: Revised Net Additional Cost of Operations in Iraq.....	40
Table 2.7: Summary of the Net Additional Cost of Operations for which Defence has been Supplemented	43
Table 2.8: Variation in Planned Financial Performance 2005-06	44
Table 2.9: Revised Financial Position 2005-06	47
Table 2.10: Variation in Cash Flows 2005-06	51
Table 2.11: Use of Cash (Appropriation Receivable).....	52
Table 2.12: Employee Provisions.....	53
Table 2.13: Appropriations and Other Revenue	54
Table 2.14: Discretionary Grants	55
Table 2.15: Program of Administrative Savings Targets.....	57
Table 2.16: Administrative Savings Programmed	59
Table 2.17: Cost Pressures Offset by Administrative Savings.....	60

CHAPTER THREE – CAPITAL INVESTMENT PROGRAM

Table 3.1: 2005-06 Capital Investment Program Incorporating Forward Estimates	68
Table 3.2: Major Defence Capability Projects to be Considered in 2005-06	70
Table 3.3: The Approved Major Capital Equipment Program.....	71
Table 3.4: The Major Capital Facilities Program	72
Table 3.5: Approved Major Capital Facilities Projects by State and Federal Electorate	73
Table 3.6: Proposed Major Capital Projects for Parliamentary Consideration in 2005-06	77

Table 3.7:	Approved Medium Capital Facilities by State and Federal Electorate	81
Table 3.8:	Proposed Medium Capital Projects for Consideration in 2005-06	83
Table 3.9:	Other Capital Purchases Budget.....	84
Table 3.10:	Capital Receipts Budget.....	86

CHAPTER FOUR – PLANNED OUTCOME PERFORMANCE

Table 4a:	Total Cost of Defence Outcomes and Outputs 2005-06.....	90
Table 4b:	Overall Cost to Government of Defence Outcomes (Departmental and Administered).....	92
Table 4c:	Net Cost of Defence Outcomes.....	93
Table 4d:	Movement in Defence’s Outcome Costs Since 2004-05	94
Table 4e:	Group Contributions to Defence Outcomes 2005-06	95
Table 4.1.1:	Outcome One – Command of Operations.....	100
Table 4.1.2:	Breakdown of Outcome One by Output	104
Table 4.1.3:	Contributing to the Security of the Immediate Neighbourhood .	106
Table 4.1.4:	Supporting Wider Interests.....	106-7
Table 4.1.5:	ADF Joint Exercises	107
Table 4.1.6:	Combined ADF/United States Exercises	107-8
Table 4.1.7:	Combined ADF/Five Power Defence Arrangement Exercises....	108
Table 4.1.8:	Combined ADF/New Zealand Exercises.....	108-9
Table 4.1.9:	Other Combined Exercises	109-12
Table 4.1.10:	Trilateral Exercises.....	112
Table 4.1.11:	Peacetime National Tasks.....	113-4
Table 4.2.1:	Outcome Two – Navy Capability for the Defence of Australia and its National Interests	119
Table 4.2.2:	Breakdown of Outcome Two by Output.....	123
Table 4.3.1:	Outcome Three – Army Capability for the Defence of Australia and its National Interests	136
Table 4.3.2:	Breakdown of Outcome Three by Output.....	140
Table 4.3.3:	Army Aviation Aircraft	143
Table 4.4.1:	Outcome Four – Air Force Capability for the Defence of Australia and its National Interest	151
Table 4.4.2:	Breakdown of Outcome for by Output.....	155
Table 4.5.1:	Outcome Five – Strategic Policy	161
Table 4.5.2:	Breakdown of Outcome Five by Output	165
Table 4.5.3:	Defence Cooperation Funding.....	167
Table 4.6.1:	Outcome Six – Intelligence	171
Table 4.6.2:	Breakdown of Outcome Six by Output	174
Table 4.7.1:	Outcome Seven – Superannuation and Housing Support Services for Current and Retired Defence Personnel.....	176

Table 4.7.2: Breakdown of Outcome Seven by Output	177
---	-----

CHAPTER FIVE – PEOPLE

Chart 5.1: Defence Workforce – Budget Estimates by Service and Type	185
Table 5.1: Defence Workforce	186
Table 5.2: Breakdown of Personnel Numbers by Service and Rank	188
Table 5.3: Civilian Savings Program.....	189
Table 5.4: Status of the Civilian Savings Program Implemented in 2003-04	190
Table 5.5: Employee Expenses.....	190

CHAPTER SIX – MANAGEMENT REFORMS AND EFFICIENCIES

Table 6.1: Financial Statements Remediation Strategies	198
Table 6.2: Estimated Expenditure on Products and Services Contracts Managed by Corporate Services and Infrastructure Group	213
Table 6.3: Forecast Facilities Operations Program by Work Type for 2005-06.....	215

CHAPTER SEVEN – BUDGETED FINANCIAL STATEMENTS

Table 7.1: Budgeted Statement of Financial Performance	219
Table 7.2: Budgeted Statement of Financial Position.....	220
Table 7.3: Budgeted Statement of Cash Flows.....	221
Table 7.4: Capital Budget Statement.....	222
Table 7.5: Non-financial Assets – Summary of Movement.....	223
Table 7.6: Schedule of Budgeted Revenues and Expenses Administered on Behalf of Government	224
Table 7.7: Schedule of Budgeted Assets and Liabilities Administered on Behalf of Government.....	225
Table 7.8: Schedule of Budgeted Administered Cash Flows.....	226
Table 7.9: Summary of Estimated Special Account Balances	237

DEFENCE MATERIEL ORGANISATION

CHAPTER ONE - OVERVIEW

DMO Organisational Chart	244
--------------------------------	-----

CHAPTER TWO - RESOURCING

Table 2.1: DMO Outcomes and Outputs.....	246
Table 2.2: Appropriations and Other Revenue	247
Table 2.3: Other Cash Receipts Available to be Used.....	248
Table 2.4: Estimates of Special Accounts Flows and Balances	248

CHAPTER THREE – PLANNED OUTCOME PERFORMANCE

Figure 3.1: Outcomes and output groups and administered items	251
Table 3.1: Total Resources for Outcome One.....	253

Figure 3.2:	Total Resources by Output.....	253
Table 3.2:	Performance Targets and Planned Evaluation of Performance of Outputs	254
Table 3.3:	Top 30 Projects by Forecast 2005-06 Expenditure	255

CHAPTER FIVE – PEOPLE

Chart 5.1:	DMO Workforce – Budget Estimates by Service and Type	280
Table 5.1:	DMO Workforce	281
Table 5.2:	Breakdown of Personnel Numbers by Service and Rank	283

CHAPTER SIX – BUDGETED FINANCIAL STATEMENTS

Chart 6.1:	Analysis of Revenues: 2005-06.....	284
Chart 6.2:	Expenses by Budget Year and Forward Estimate Years	285
Chart 6.3:	Analysis of Liabilities: 2005-06.....	285
Table 6.1:	Budgeted Departmental Statement of Financial Performance (for the period ended 30 June).....	286
Table 6.2:	Budgeted Departmental Statement of Financial Position (as at 30 June)	287
Table 6.3:	Budgeted Departmental Statement of Cash Flows (for the period ended 30 June)	288
Table 6.4:	Departmental Capital Budget Statement.....	289
Table 6.5:	Departmental Property, Plant, Equipment and Intangibles – Summary of Movement (Budget Year 2005-06)	290

DEFENCE HOUSING AUTHORITY

Table 1:	Statement of Financial Performance	299
Table 2:	Statement of Financial Position	300
Table 3:	Statement of Cash Flows.....	301
Table 4:	Capital Budget Statement.....	302
Table 5:	Non-Financial Assets – Summary of Movement (Budget Year 2004-05).....	302

GLOSSARY

Accrual accounting	The system of accounting where items are brought to account and included in the financial statements as they are earned or incurred, rather than as they are received and paid.
Accumulated Depreciation	The aggregate depreciation recorded for a particular depreciating asset.
Additional estimates	Where amounts appropriated at Budget time are required to change, Parliament may make adjustments to portfolios through the Additional Estimates Acts.
Administered items	Expenses, revenues, assets or liabilities managed by agencies on behalf of the Commonwealth. Agencies do not control administered items. Administered expenses include grants, subsidies and benefits. In many cases, administered expenses fund the delivery of third party outputs.
Amortisation	A term used interchangeably with depreciation, except that it applies to a non-current physical asset under finance lease, or a non-current intangible asset, over its limited useful life.
Appropriation	An authorisation by Parliament to spend money from the Consolidated Revenue Fund (the principal working fund of the Commonwealth) for a particular purpose.
Annual appropriation	Two appropriation Bills are introduced into Parliament in May and comprise the Budget for the financial year beginning 1 July. Further Bills are introduced later in the financial year as part of the additional estimates.
Assets	Future economic benefits controlled by Defence as a result of past transactions or other past events. Assets are initially recognised at the cost of acquisition. Non-financial assets are subject to ongoing revaluation assessment.
Assets under construction	Assets under construction by Defence for Defence, or for the use of another entity according to a construction contract where Defence controls the asset until completion, or assets under construction or otherwise being made ready by another entity for use by Defence.
Average funded strength	A budgetary measure used to count the average number of ADF members paid on a full-time equivalent basis during a financial year.

Budget Estimates and Framework Review	The term used to describe the recommendations agreed by the Government in May 2002 following a thorough assessment of the budget estimates and advice system. The review outcomes are designed to improve the accuracy, responsiveness and effectiveness of the Government's budget estimates and framework system. It also provides agencies with methods to improve financial management and reporting within their own organisations.
Capability	The combination of military equipment, personnel, logistics support, training, resources, etc. that provides Defence with the ability to achieve its operational aims.
Capability Manager	A Capability Manager is responsible for raising, training and sustaining in-service capabilities through the coordination of fundamental inputs to capability. Capability Managers include the Service Chiefs, the Chief of Joint Operations and the Chief Information Officer.
Capital budget	All proposed capital expenditure funded by appropriation for outcomes, by equity injections or loans and/or appropriations for administered capital, or by other sources.
Capital expenditure	Expenditure by an agency on capital projects, for example purchasing a building.
Combined exercise	An exercise or activity involving one or more Services of the ADF with the forces of other countries.
Consolidated Revenue Fund	Section 81 of the Constitution stipulates that all revenue raised or money received by the Commonwealth forms the one consolidated revenue fund. The fund is not a bank account. The Official Public Account reflects most of the operations of the fund.
Defence Capability Plan	The Defence Capability Plan is a costed, detailed development plan for Australia's military capabilities over a ten-year period. The plan is reviewed regularly to take account of changing strategic circumstances, new technologies and changed priorities, in the context of the overall Defence budget.
Defence Management and Finance Plan	The Defence Management and Finance Plan provides Ministers and central agencies with a clear oversight of Defence planning and financing strategies. It describes the strategies agreed through the <i>2000 Defence White Paper</i> and subsequent Strategic Review papers. As a compendium of information attached to Defence's annual Portfolio Budget Submission, it is intended to help Ministers make informed strategic and budgetary decisions on Defence, by bringing into one document the expected financial position of the portfolio taking into account existing commitments and proposed new

	investments. The Plan also provides the Government with the information necessary to ensure that its investment in Defence is both affordable and sustainable.
Defence Procurement Review	An independent review initiated by the Government in December 2002 to examine the procurement process for major acquisitions in Defence. The review was led by Mr Malcolm Kinnaird and is also known as the Kinnaird Review.
Departmental items	Assets, liabilities, revenues and expenses that are controlled by the agency in providing its outputs. Departmental items would generally include computers, plant and equipment assets used by agencies in providing goods and services and most employee expenses, supplier costs and other administrative expenses incurred.
Depreciation	Apportionment of an asset's capital value as an expense over its estimated useful life to take account of normal usage, obsolescence, or the passage of time.
Effectiveness indicators	Measures the joint or independent contribution of outputs and administered items to the achievement of their specified outcome.
Efficiency indicators	Measures the adequacy of an agency's management of its outputs (and where applicable, administered items). Includes Price, Quality and Quantity indicators. The interrelationship between the three efficiency indicators of any one output should be considered when judging efficiency.
Employee	Any Australian Public Service officer of Defence or serving Defence Force member who receives a salary or wage, along with other benefits, for the provision of services whether on a full-time, part-time, permanent, casual or temporary basis
Employee expenses	Include, but are not limited to, benefits provided to employees in the form of salaries and wages, performance pay, senior officers' allowances, leave, and superannuation, but does not include amounts paid or owed to employees as reimbursement of out-of-pocket expenses.
Equity or net assets	Residual interest in the assets of an entity after deduction of its liabilities.
Equity injection	An additional contribution, over and above the cost of outputs. Equity injections form part of the Commonwealth's investment in Defence.
Expense	Total value of all of the resources consumed in producing goods and services or the loss of future economic benefits in the form of reductions in assets or increases in liabilities of an entity.

Fair value	The amount for which an asset could be exchanged, or a liability settled, between knowledgeable and willing parties in an arm's length transaction. The fair value can be affected by the conditions of the sale, market conditions and the intentions of the asset holder.
Force element	A component of a unit, a unit or an association of units having common prime objectives and activities.
Force element group	A grouping of force elements with an appropriate command and control structure for a specified role or roles (eg the Navy Submarine Group).
Force element product costing tool	A methodology that provides all Defence Groups with a consistent framework to cost their internal products or services and identify how these contribute to the costs of operating a force element.
Group	A high-level organisational grouping of functions and activities used by the Defence Executive as its primary management grouping (eg the Capability Development Group).
Infrastructure	Items owned, leased or otherwise under the control of Defence in support of activities on land and within buildings. Infrastructure includes items such as runways, roads, car parks, parade grounds, ovals, lighting, water, sewerage and other general service related items. It does not include land upon which, or within which, it is constructed or those fixed items integral to, and under, buildings.
Interoperability	The ability of systems, units or forces to provide the services to, and accept services from, other systems, units or forces and to use the services so exchanged to enable them to operate effectively together.
Inventory	Inventory is comprised of consumable stores and supplies, fuel and explosive ordnance used in the delivery of Defence services. These are items which are consumed in normal use, lose their identity during periods of use by incorporation into, or attachment upon, another assembly, as a result of wear and tear, cannot be reconditioned because their design does not make it possible or their specific values do not justify it.

Joint exercise	An exercise involving two or more Services of the ADF.
Liabilities	Sacrifices of future economic benefits that Defence is presently obliged to make to other entities as a result of past transactions or other past events.
Materiel Acquisition Agreements	Materiel Acquisition Agreements will cover the Defence Materiel Organisation's acquisition services to Defence for both major and minor capital equipment.
Materiel Sustainment Agreements	Materiel Sustainment Agreements will be between the Capability Managers and the Chief Executive Officer of the Defence Materiel Organisation. These agreements will cover the sustainment of current capability, including services such as repairs, maintenance, fuel and explosive ordnance.
Net assets	See <i>Equity</i>
Operating result	Equals revenue less expense.
Other property, plant and equipment	This comprises the following sub-classes; administrative assets, commercial vehicles, general military assets, heritage assets and other (includes all items not specific to one of the classes or sub-classes referred to above and can include testing equipment and non-specific non-rotable spares).
Outcomes	The results that the Government seeks from Defence, and are achieved by the successful delivery of its outputs, to the standards set in the Portfolio Budget Statements. For more information, see Defence's Chapter Four - Planned Outcome Performance.
Output	The product or service produced by Defence on behalf of government for external organisations or individuals. For more information, see Defence's Chapter Four - Planned Outcome Performance.
Output groups	A logical aggregation of agency outputs, where useful, and based either on homogeneity, type of product, business line or beneficiary target group. Aggregation of outputs may also be needed for the provision of adequate information for performance monitoring, or based on a materiality test.
Outturned prices	Estimates adjusted to incorporate the expected rate of inflation.
Price	One of the three key efficiency indicators. The amount the government or the community pays for the delivery of agreed outputs.
Purchaser-provider arrangements	Arrangements under which the outputs of one agency are purchased by another agency to contribute to outcomes. Purchaser-provider arrangements can occur between

	Commonwealth agencies and state/territory government or private sector bodies.
Quality	One of the three key efficiency indicators. Relates to the characteristics by which customers or stakeholders judge an organisation, product or service. Assessment of quality involves use of information gathered from interested parties to identify differences between user's expectations and experiences.
Quantity	One of the three key efficiency indicators. Examples include: the size of an output; count or volume measures; how many or how much.
Readiness	The readiness of forces to be committed to operations within a specified time, dependent on the availability and proficiency of personnel, equipment, facilities and consumables.
Receivables	Amounts payable to Defence, including debtors, bills of exchange and promissory notes, loans to other governments and other entities, interest accrued but not yet received, and advances to Defence employees and other entities that are to be returned or acquitted.
Revenues	Inflows or other enhancements, or savings in outflows, of future economic benefits in the form of increases in assets or reductions in liabilities of Defence, other than those relating to contributions by the Commonwealth, that result in an increase in equity during the reporting period.
Special account	Balances existing within the Consolidated Revenue Fund, that are supported by standing appropriations (<i>Financial Management and Accountability Act 1997</i> , ss.20 and 21). Special accounts allow money in the Consolidated Revenue Fund to be acknowledged as set-aside (hypothecated) for a particular purpose. Amounts credited to a Special Account may only be spent for the purposes of the Special Account. Special Accounts can only be established by a written determination of the Finance Minister (s.20 of the <i>Financial Management and Accountability Act 1997</i>) or through an Act of Parliament (referred to in s.21 of the <i>Financial Management and Accountability Act 1997</i>).
Special Appropriations (including Standing Appropriations)	An amount of money appropriated by a particular Act of Parliament for a specific purpose and number of years. For special appropriations the authority to withdraw funds from the Consolidated Revenue Fund does not generally cease at the end of the financial year.

	Standing appropriations are a sub-category consisting of ongoing special appropriations — the amount appropriated will depend on circumstances specified in the legislation.
Specialist military equipment	Items of a specific military nature and that are not available through the normal external market in their current form to other than government military purchasers. It includes the prime military equipment plus the direct support items associated with the equipment.
Unit ready days	The number of days that a force element is available for tasking within planned readiness requirements. Planned unit ready days are determined for each Force Element Group by aggregating total days for the unit in commission, less all days when the unit is programmed to be in major maintenance and conducting pre-workup (preparations for initial operational training).
Weighted average cost	An inventory valuation method which considers the fluctuating prices and quantities of acquired goods in computing of the cost of inventory. The weighted average method takes the prices of units at the beginning inventory and the varying prices of purchases made and are weighted by the number of units to determine the weighted average cost per unit. It may be computed as the weighted average cost of all available goods present in a given period, or as a weighted moving average cost adjusted when new goods are delivered.
Write-offs	The recording in the accounting records of irrecoverable or uneconomic to recover debts.
Write-downs	The reduction in the value of assets.

ACRONYMS AND ABBREVIATIONS

A

AASB	Australian Accounting Standards Board
ADF	Australian Defence Force
AFS	Average Funded Strength
APS	Australian Public Service

C

CEO DMO	Chief Executive Officer of the Defence Materiel Organisation
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D

DFAT	Department of Foreign Affairs and Trade
DFRDB	Defence Force Retirement and Death Benefits Scheme
DMO	Defence Materiel Organisation
DSTO	Defence Science and Technology Organisation

F

FFG	Guided Missile Frigate
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G

GDP	Gross Domestic Product
GST	Goods and Services Tax

H

HMAS	Her Majesty's Australian Ship
------	-------------------------------

M

MSBS	Military Superannuation Benefits Scheme
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P

PBS	Portfolio Budget Statements
PSP	Professional Service Provider

R

RAAF	Royal Australian Air Force
RAN	Royal Australian Navy
RAR	Royal Australian Regiment

U

UN	United Nations
URD	Unit Ready Days

ALPHABETICAL INDEX

A

Air Force *see Outcome Four*
approved major capital equipment program *see also capital investment program and Defence Materiel Organisation, 25*
approved major capital facilities program *see capital investment program*
Army *see Outcome Three*

B

budget measures, new, 3-4, 31, 35-8, 190, 248
budgeted financial statements,
 Defence, 219-37
 Defence Housing Authority, 298-302
 Defence Materiel Organisation, 284-292
budget summary,

C

cadets, 17, 183-4
capital investment program, 25, 33, 67-8
 approved major capital equipment program, 69, 71
 approved major capital facilities program, 37, 72-79
 capital receipts, 86
 Defence Capability Plan, 69-70
 other capital purchases, 84-5
Comcare *see purchaser-provider arrangements*
Command of Operations *see Outcome One*
Commercial Support Program,
ComSuper *see purchaser-provider arrangements*

Corporate Services and Infrastructure Group, 150, 156, 187, 210-215
Cost of Defence outcomes, 90-5

D

Defence Capability Plan *see also capital investment program* 3, 4, 11, 22, 23, 24, 25, 31, 37, 45, 48, 169
Defence Housing Authority,
 budgeted financial statements, 298-302
 outcome, 296-7
 purchaser-provider arrangements, 61-2, 297
Defence information environment, 208-9
Defence Planning Guidance, 18
Defence Materiel Organisation, 6, 7, 71, 85
 approved major capital investment program, 25, 254-270
 budgeted financial statements, 284-292
 outcome, 246-47, 250-54
 people, 5, 279-83
 prescribed agency, 19, 37, 48, 151, 185-6, 190, 193, 242, 245
 purchaser-provider arrangements, 18, 248-249
 reforms, 275-78
Defence White Paper (*Defence 2000: Our Future Defence Force*), 7, 8, 11-25, 31, 33, 134, 166, 181, 185, 187
Department of Foreign Affairs and Trade *see purchaser-provider arrangements*
Discretionary grants, 55-6

E

exercise program, 96-9, 106-12, 130

F

facilities *see also capital investment program*, 3, 4-5, 210, 213-15

financial statements *see budgeted financial statements*

financial statements remediation plans, 19, 134, 182, 197-207

Flood Inquiry (*Report of the Inquiry into Australian Intelligence Agencies*), 168, 190

force structure, 8, 10, 157

I

intelligence *see Outcome Six*

internal services, 210-15

Iraq, 3, 35, 39-40, 97, 106

M

management reforms and efficiencies, 195-216

N

Navy *see Outcome Two*

O

operations *see also Outcome One*
exercise program, 96-9, 106-12, 130

organisational changes,
Defence, 26
Defence Materiel Organisation,
242-3

organisational structure,
Defence, 26
Defence Materiel Organisation,
242-4

outcome and output structure (Defence), 3

Outcome One – Command of Operations in Defence of Australia and its Interests, 96-114

Outcome Two – Navy Capability for the Defence of Australia and its Interests, 90, 92, 94-5, 115-30, 185-88

Outcome Three – Army Capability for the Defence of Australia and its Interests, 55, 90, 92, 94-5, 131-47, 185-88

Outcome Four – Air Force Capability for the Defence of Australia and its Interests, 13, 15, 90, 92, 94-5, 148-58, 185-88

Outcome Five – Strategic Policy for the Defence of Australia and its Interests, 90, 92, 94-5, 159-67

Outcome Six – Intelligence for the Defence of Australia and its Interests, 90, 92, 94-5, 168-74, 189-90

Outcome Seven – Superannuation and Housing Support Services for Current and Retired Defence Personnel, 90, 92, 94-5, 175-77

outcome and output structure
Defence Housing Authority,
296-7
Defence Materiel Organisation,
246, 250-274

P

people
Defence, 181-93
Defence Materiel Organisation,
279-83

portfolio evaluations, 216

professional service providers, 185-6, 280-283

Program of Administrative Savings, 57-60, 189

purchaser-provider arrangements,
Comcare, 63
ComSuper, 64
Defence, 61-2, 248-9, 297
Defence Housing Authority, 297

Defence Materiel Organisation,
61, 248-9
Department of Foreign Affairs
and Trade, 62-3

R

Reforms *see management reforms and
efficiencies and Defence Materiel
Organisation*

Reserves, 186, 188, 190, 282-83

S

Science and Technology, 21-22, 150

Senior Executive Service, 26, 188,
231, 243

staffing *see people*

strategic objectives and
environment, 7-8, 105, 166

Strategic Policy *see Outcome Five*

U

User Guide,

W

White Paper *see Defence White Paper*